In accordance with Title 5, California Code of Regulations (5, CCR) section 71105, ***Sample University*** presents its Accreditation Plan to the Bureau for Private Postsecondary Education.

**Sample University Plan**

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| 5, CCR section 71105 (b)(1): Sample University has identified **ABC Accreditor as its accreditation agency.**  |
| 5, CCR section 71105 (b)(2): ABC Accreditor Eligibility CriteriaABC Accreditor’s 7 Eligibility Requirements :1. Non Public Postsecondary Educational Institution
2. Mission is Occupational Focused
3. Offers Certificate, Associate or Bachelor Programs
4. Is Authorized to Operate in the State
5. At the Time of Application Must Have Been Operating a Minimum of Two Years
6. Must Have a Minimum of 8 Graduates
7. Demonstrate Financial Responsibility and Sufficient Operating Resources Evidenced by Audited Financial Statements
 |
| 5, CCR section 71105 (b)(3): ABC Accreditor’s Minimum Requirements1. Admissions, recruitment, testing standards
2. Instructors
3. Equipment and Library
4. Administrative Processes
5. Institutional Self Evaluation and Benchmarking
6. Student Outcomes

Timeline: The following chart depicts the timeline for completing the minimum requirements towards pre-accreditation within two years of issuance of a provisional approval.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Tasks | Aug-2015 | Sep-2015 | Oct-2015 | Jan-2016 | Feb-2016 | Jun-2017 |
| Admissions |  X |   |   |   |   |   |
| Instructors |   |  X |   |   |   |   |
| Equipment |   |   | X  |   |   |   |
| Administrative Processes |  |  |  |  | X |  |
| Self Evaluation |  |  |  | X |  |  |
| Student Outcomes |  |  |  |  |  | X |

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| 5, CCR section 71105 (b)(4) (A-D): An outline of the process and timeline whereby the institution will achieve full accreditation :1. Contact Accreditor
2. Determination of Eligibility and Submit Financial Statements
3. Attend Accreditor Workshop
4. Submit Initial Application and Self Evaluation Report
5. Host Initial Site Visit
6. Host Team Visit
7. Receive the Team Report
8. Respond to the Team Report
9. Accreditor Makes a Decision

Sample University outlines the process and timeline for full accreditation by July 1, 2020.**(Note From The BPPE – Please Determine What The Appropriate Timelines Will Be For The Accreditation Agency Your Institution Chooses)** |
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|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Tasks | April-2015 | July – 2015 | June- 2016 | Sept 2016 | Dec 2016 | Feb 2017 | July-2017 | March-2018 | Sept-2019 |
| Contact Accreditor |  x |   |  |  |  |   |   |   |   |
| Determine Eligibility & Financial Statements |   |  x |  |  |  |   |   |   |   |
| Attend Workshop |   |   |  x |  |  |   |   |   |   |
| Submit Application & Self Evaluation Report |  |  |  | x |  |  |  |  |  |
| Initial Site Visit |  |  |  |  | x |  |  |  |  |
| Team Visit |  |  |  |  |  | x |  |  |  |
| Team Report |  |  |  |  |  |  | x |  |  |
| Response |  |  |  |  |  |  |  | x |  |
| Accreditor Decision |  |  |  |  |  |  |  |  | X |

**Note: This is a basic sample accreditation plan. The requirements and dates for each individual plan will vary by institution and chosen accreditor.**  |